



CANADIAN SUPPLY CHAIN FOOD SAFETY COALITION

COALITION CANADIENNE DE LA FILIÈRE ALIMENTAIRE POUR LA SALUBRITÉ DES ALIMENTS

Minutes – Annual General Meeting (DRAFT) 12 February 2010

Location: CFA Boardroom, 21 Florence Street, Ottawa & by Teleconference – Webinar

Attendees:

In Person: Jackie Crichton (CCGD), Chair, Heather Gale (CHC), Treasurer, Viki Sikur (CHEQ), Sally Blackburn (CPMA), Viki Sikur (CHEP), Patrick McGuinness (FCC), Brigid Rivoire (CFA), Steve Leech (CFC), Rejean Bouchard (DFC), Spencer Collins (EFC), Albert Chambers (Secretariat)

On the Call: Tracey Firth (CAHI), Malenka Greogriou (CTMA), Robert de Valk (FPPAC/CARI), Marin Pavlic (BIC/CCA), Phyllis Tanaka (FCPC), Erica Charlton (CPEPC), Russell Hurst (CropLife), Jim Laws (CMC), Sally Rutherford (DPAC)

Call to Order at 13:25 p.m.

Welcome: The chair, Jackie Crichton, welcomed members to the annual general meeting and thanked everyone for taking the time to attend.

Agenda Approval

Rutherford moved
McGuinness seconded
Carried

Minutes from the 2009 general meeting

Gale moved approval
Rivoire seconded
Carried with corrections

Annual Report

Jackie Crichton, co- chair made the annual report using the attached presentation. The report highlighted the Coalitions priorities and activities for 2009 and reviewed its work on developing a new national strategy for industry-led food safety programs.

Financial Report for the year ending 31 December 2009

Heather Gale, the treasurer reported on the Coalition's unaudited financial report. The report noted that the Coalition's expenses exceeded its actual revenues but that rebates were due from Revenue Canada for GST payments in 2008 and 2009. As a result the Coalition would be carrying a deficit into 2010 of just under \$1000.00. Members recommended a mid-year review of the financials.

Rivoire moved receipt
Blackman seconded
Carried

19 Elm Street, Ottawa, Ontario K1R 6M9

T: (613) 233-7175 E: cscfsc@monachus.com

www.foodsafetycoalition.ca

Looking Ahead – 2010

Albert Chambers, Executive Director presented proposals concerning 2010. It was noted that during the Health Canada consultation meeting earlier in the day officials had indicated that a new initiative concerning amendments to the Food and Drugs Act would be forthcoming in 2010. The main priorities proposed were:

- Member Relations
- Emergency Preparedness Planning
- Follow to National Strategy Project
- Government Relations
- Issue Management

Following the presentation, members raised several issues: Food and Drug Act amendments, follow through on the Weatherill Report on the 2008 listeria incident, the auditor competency component of the Coalition's national strategy, what might be planned for emergency preparedness in 2010, etc.

Election of the Board of Directors

The Executive Director opened the nomination process by reporting that the existing board members had all indicated an interest in continuing for another year. It was agreed that the membership would be invited to nominate and that an electronic ballot would be held in March.

Draft Budget – 2010

Heather Gale presented the draft budget. It was based on an increase in members and the increase in fees agreed to in 2009. There would a slight increase in expenses for the Secretariat. Other items had been held constant. It was agreed that the board would review the financials in mid year.

de Valk moved receipt

Rutherford seconded

Carried

Appointment of Auditors

The matter of the appointment of auditors was referred to the Board.

Other Business:

The proposal by Health Canada to establish a Food Regulatory Advisory Committee (FRAC) was raised by members. There had been a discussion of this matter during the Health Canada consultation and the members carried that discussion forward. Concerns were expressed about limited allocation of members to the industry category. It was agreed that the Secretariat would circulate a proposal to increase the industry representation to the members.

The meeting adjourned at 15:15 p.m. EST.

Prepared by Albert Chambers, Secretariat

2 March 2010

To be approved by the 2011 Annual General Meeting